***MEETING SUMMARY WEEK 12***

# **29/05/2018(TUESDAY)**

***ACHIEVED DURING THE TUTORIAL***

* Presentation speech is created
* Dividing Personal portfolio artefacts

1. Marin – Test cases, Regression testing plan, Scrum master, Log in page (User story, HTML, Low-High fidelity), GUI Mock up Sprint 2 user stories
2. Dylan – Test Cases, Regression plan, GUI Mock up User stories Sprint 2, Summary of Phases, Teaching Application page (User story, HTML, Low-High fidelity)
3. Callum – User Data Database, Database functionality, GUI Mock up User stories Sprint 2, Artefact from previous portfolio (to be decided)
4. Janice – Database integration, GUI Mock up Sprint 2 User Stories, Database ERD, Web page Continuity
5. Robert – Music School Data (Database/Description), Database Functionality (SQL Queries and Script), Database ERD, GUI Mock up Sprint 2 user stories

* Discussing Retrospective Rubric topics
* Next meeting is on the day of the presentation before our workshop 31/05 at 8am (Meeting is mandatory)

***GOALS FOR NEXT MEETING:***

* Get ready for presentation
* Deliver the final product
* Ensure Rubric and Personal Portfolios are either completed or WELL UNDER WAY
* Prepare the technical documentation for our website that needs to be handed to the tutor on the presentation day